

All sizes in millimetres	Bleed (mm)	Trim (mm)	Type (mm)
Page	291 x 228	285 x 222	260 x 196
DPS	291 x 450	285 x 444	260 x 420
Half page horizontal	146 x 228	140 x 222	128 x 196
Half page vertical/BOOKENDS	291 x 116	285 x 110	
Quarter page horizontal strip		84 x 444	64 x 420

All measurements given as height (mm) x width (mm).

When supplying a DPS allow a 6mm gutter / double image allowance (3mm per page). This allowance should be on the spine edge and within the trim width.

Type area ads must be supplied centred within the relevant trim size. For example, a half page horizontal type area ad should be supplied at 140 x 222mm with the copy centred 10mm within the trim marks.

The following specification details the requirements for a (perfect bound) magazine printed by web offset and trimmed to (285 x 222mm)

Data must be supplied to the correct size and conform to the Digital File Specifications below

File Delivery

Files should be supplied via our free online delivery site. File providers must click on the weblink icon that will be emailed immediately following order confirmation. If you are already using an alternative managed delivery site (e.g. Quickcut) then please continue to do so if this is your wish.

File Specification

Advertisements must be supplied as PDF X1a files compliant with Pass4Press v8 guidelines detailed at <http://www.ppa.co.uk/all-about-magazines/production/pass4press/>

Document Preparation

Please refer to <http://www.ppa.co.uk/all-about-magazines/production/pass4press/>

All bitmap images within your PDF file must be converted to **ISOcoated_v2_300_bas.ICC** to ensure optimal colour reproduction. The profile can be downloaded at http://www.bbcmagazinesadvertising.com/Magazines/Top_Gear.html

Fonts

All fonts must be embedded

Document setup

Page ads must be supplied as PDFs only, upright and read left to right. Live matter must be positioned a minimum of (5mm) inside the trim area.

DPS ads must be supplied as a single PDF (ie NOT separated into 2 pages) When supplying a DPS allow a 6mm gutter / double image allowance (3mm per page). This allowance should be on the spine edge and within the trim width. Important live matter should be avoided in the gutter area.

Marks and bleed

3mm bleed, trim marks and page information must be included on your PDF - please refer to the Pass4Press v8 guidelines on configuring applications at <http://www.pass4press.com/cgi-bin/wms.pl/416>

Pre-send checklist

- ✓ All images are high resolution (minimum of 300 dpi)
- ✓ The PDF is CMYK and conforms to the **ISOcoated_v2_300_bas.ICC** output intent
- ✓ Bleed, trim marks and page information are included

Hard Copy Proofs

A digital contract proof generated from the file supplied at 100% of final size should accompany your file. Proofs must be validated using an industry standard control wedge and validation attached. BBC Magazines recommends use of the FOGRA media wedge, details of which can be found here

<http://www.fogra.org/mediawedge/index-en.html>

Repeats

PDFs cannot be amended by BBC WW or printers. Adverts requiring amendments such as new key codes must be resupplied as a new PDF

Important Notes

No letters or words to be split over a double page spread

Thin lines, box rules, medium and small size type matter and detail should ideally be reproduced in one colour.

Reverse lettering should be produced with a minimum of colour, using the dominant colour for the shape of the letter, and making lettering in subordinate colours slightly larger to reduce register problems.

Minimum 6pt for standard fonts. Script and fine serif fonts 10pt.

BBC Worldwide will not accept responsibility for content or colour inaccuracies resulting from failure to provide files according to the above specification. BBC Worldwide will use all reasonable endeavours to minimise the impact of non-conforming files but will not accept responsibility for any failure to achieve the desired result.

Contact Details

Please send proof to:

Daniel Harrison, Ad Services, BBC Worldwide

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201 Wood Lane, London W12 7TQ

tel: 020 8433 3380 fax: 020 8433 3824

email: daniel.harrison@bbc.com

All proofs should be supplied with a copy instruction detailing which magazine the ad is booked into, date of insertion and supplier contact details.

Please note that these conditions form part of your contract with us and should be read together with our Terms and Conditions of Acceptance, which can be viewed at <http://www.bbcmagazinesadvertising.com/Advertising-terms.html>